

# Volunteer Release Form

## Volunteering Location

School/Site: \_\_\_\_\_ Administrator: \_\_\_\_\_

## Volunteer Contact Information

Volunteer Name: \_\_\_\_\_  
LAST FIRST MIDDLE

Volunteer Date of Birth: \_\_\_\_\_  
MONTH/DAY/YEAR

Home Address: \_\_\_\_\_  
STREET ADDRESS/CITY/STATE/ZIP

Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Email: \_\_\_\_\_

Agency or Organization (if applicable): \_\_\_\_\_

## Volunteer Release

Are you currently an  APS employee or a  parent/guardian or  relative of students in APS?

If yes, please list schools and student names:

\_\_\_\_\_

Have you ever been convicted of an offense that requires registration as a sex offender?  Yes  No

In this application, I have provided accurate information to the best of my ability. I have received any training required for my volunteer position, and I understand and will comply with the expectations of volunteers in the Atlanta Public Schools described in [regulation IFCD-R School Volunteers](#). I also understand that Atlanta Public Schools reserves the right to refuse the services offered by any volunteer.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*\*\*For official use only\*\*\*

### For Level 2 Volunteers Only

- Sex offender registry search completed
- Copy of Photo ID attached

Approved     Denied – Reason:  
\_\_\_\_\_

\_\_\_\_\_  
Site Administrator/Designee Signature

\_\_\_\_\_  
Printed Name & Title

Date: \_\_\_\_\_

### For Level 3 Volunteers Only

- Background check on file in HR Division
- Copy of Photo ID attached

Approved     Denied – Reason:  
\_\_\_\_\_

\_\_\_\_\_  
HR Division Representative Signature

\_\_\_\_\_  
Printed Name & Title

Date: \_\_\_\_\_